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📍 Omaha, NE

March 5, 2026

Compass Center Staff
Northwestern College
101 7th Street SW
Orange City, IA 51041

Dear Compass Center Staff:

I am writing to express my interest in becoming a Franken Fellow in Northwestern College's Compass Center. As a freshman at Northwestern, I have benefited from the resources and mission of the Compass Center and want to assist others in the same way. I have prepared for this role through my work in Northwestern's Advancement Office, as a teacher's assistant at Omaha Concordia, and in the critical thinking, time management, and writing skills I have developed through my Northwestern coursework.

In my roles in Northwestern's Advancement Office and as a teacher's assistant at Omaha Concordia, I have demonstrated my ability to work as part of a team and complete tasks with time sensitive deadlines. In the Advancement Office, I assisted with a variety of administrative roles, including simple tasks such as folding name tags all the way to working on spreadsheets with confidential donor information. My role as a teacher's assistant at Omaha Concordia was similar but more in-depth, as I worked there longer and completed the significant task of managing the onboarding process for new students. I created spreadsheets to enhance this onboarding process and make the integration of new students more efficient and seamless.

Through my coursework at Northwestern College, I have grown in my competence in writing, ethics, and theological studies. My ethics and theology classes have enhanced my critical thinking skills, and I have strengthened my time management by successfully balancing rigorous coursework with my work study position and homework. Most important to the responsibilities of a Franken Fellow, I reviewed the papers of my classmates in First-Year Seminar and enjoyed providing constructive feedback on how they could improve their writing.

I am extremely grateful for what the Compass Center has done for me, and I would be honored to be a part of it. I look forward to working with students to give them the same help that I have received from the Compass Center and Franken Fellows during my time at Northwestern College.

I am excited to learn more about this position and how my skills can benefit the Northwestern College study body. I look forward to discussing my qualifications with you in an interview. Thank you in advance for the time and consideration you have spent reviewing my application materials.

Sincerely,

Kailey Paulsen