

2022–22 Verification Worksheet Independent Student

A. Independent Student's Information

Student Last Name	Student First Name	Student M.I.	Student NWC ID Number (if known)
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Student Home Street Address (include apt. no.)	Student Date of Birth
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City	State	Zip Code	Student Email Address
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Student Preferred Phone Number (include area code)

B. Independent Student's Family Information

Household Members: List below all of the people in your household, which includes:

- You, the student.
- Your spouse, if you are married.
- Your children, if you will provide more than half of the children's support from July 1, 2022, through June 30, 2023, or if the child would be required to provide parental information if they were completing a FAFSA for 2022–2023. Include children who meet either of these standards, even if the child does not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2023.

In the “**College Attending**” column below, include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023.

Full Name	Age	Relationship	College Attending	Will be Enrolled at Least Half Time?
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

C. Independent Student's Income Information

C1. STUDENT TAX FILER - Complete **C1** if the student filed a 2020 IRS income tax return. If the student filed an amended 2020 tax return, please contact the financial aid office. The instructions below apply to each spouse, if married and filed separately.

- **Note:** The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA at <https://fafsa.gov/>. If you haven't used DRT, you can go back into the FAFSA to utilize it, which will expedite the verification process.

Check ONLY 1 box below that applies:

- The student (and spouse, if applicable) have used the IRS DRT to transfer 2020 IRS tax information into the student's FAFSA.
- The student (and spouse, if applicable) have not yet used the IRS DRT, but will use the tool to transfer 2020 IRS tax information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT and plans to send the school a **signed** copy of their 2020 IRS Federal Tax Return with Schedules 1-3 (if applicable). Please fax the **signed** copies to 712-707-7165. **Do not email IRS Tax Returns due to social security numbers.**
- The student would prefer to order a copy of their 2020 IRS Tax Return Transcript.
- Order a **2020 IRS Tax Return Transcript** here: <https://www.irs.gov/individuals/get-transcript>
 - Choose either option presented on the website: Get Transcript Online or Get Transcript by Mail.
 - Make sure you order a 2020 "Tax Return" Transcript, as there are several different types.

Skip Section **C2** if you filed 2020 taxes, but complete **Section D - Certification and Signatures** to finish this worksheet.

Northwestern College cannot complete the verification process with the Department of Education without signatures from both the student and spouse and the date this worksheet was signed.

C2. STUDENT NONTAX FILER - Complete **C2** only if the student (and spouse, if applicable) did not file and is not required to file a 2020 income tax return with the IRS.

The **4506-T Verification of Non-filing form** is required for all Independent non-tax filers to complete the verification process. Please contact NWC Financial Aid at finaid@nwcsiowa.edu or call 712-707-7131 to get this form sent to you.

Check the box that applies:

- The student was not employed and had no income earned from work in 2020.
- The student was employed in 2020 and has listed below the names of all the student's employers and the amount earned from each employer in 2020. Attach copies of all 2020 W-2 forms issued to the student by employers. List every employer even if they did not issue a W-2 form.

Employer's Name	2020 Amount Earned	W-2 Attached?
(example) Suzy's Auto Body Shop	\$2,000.00	Yes

***If no W-2 is available, please indicate the reason (not enough earned, self-employed, etc.).**

D. Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all information reported on it is complete and correct. The student and spouse whose information was reported on the FAFSA must sign and date. The Federal Government will not accept typed signatures.

 Print student's name

 Date

 Student Signature—Do not type signature

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Northwestern College financial aid office. You should make a copy of this worksheet for your records.

Fax: (712) 707-7165

Email: finaid@nwcsiowa.edu

Mailing address: Northwestern College Financial Aid, 101 7th St SW, Orange City, IA 51041